

ASIS International Houston Chapter #12
Executive Committee Meeting
02/12/2015, 11:30 p.m.

I. Chapter Contract Manager Report

- A. For calendar year 2015 an additional three Executive Committee meetings are planned. The purpose of the meetings is to allow Houston Chapter management to address business matters which cannot be addressed during regular chapter meetings.
- B. There will be a Women in Security networking event on February 25, 2015 from 4-7 p.m. at the Houston Texan Grill, 12848 Queensbury Lane, Suite 208, Houston, TX 77024.

II. Chapter Treasurer Report

The chapter treasurer currently holds some checks to be distributed from the chapter to charitable organizations. After discussion all present agreed that the checks should be presented in person during a Houston Chapter monthly luncheon meeting, preferably on March 18, 2015.

III. Chapter Contract Manager Report

- A. The new Houston Chapter website has been activated and is online. The old Houston Chapter website still exists but is offline. The old website will be maintained until the operation and implementation of the new website is well established.
- B. Houston Chapter member access to the new website for luncheon meeting reservations and other matters was discussed. Committee Chairman of the Houston Chapter are slated to receive access to the chapter website. One proposal was to limit website access to Houston Chapter members who are also members of ASIS International. No decision was reached and the matter is pending.

IV. New Business/Chairman/Chapter Concerns

- A. Chapter Luncheons. Adjustment of luncheon fees or a subsidy from the Houston Chapter for the lunches was discussed. The possibility of hosting one free chapter luncheon a year to boost membership was discussed. No decision on these two topics was reached. However, there was unanimous agreement that lasagna should not be served at future chapter luncheons.
- B. Houston Chapter Newsletter. It was decided that Houston Chapter officers should submit one article a year to the chapter newsletter. It was also decided that each future Houston Chapter newsletter should include a profile of one member.

- C. Chapter Luncheons Administrative Matters. It was decided that the Houston Chapter Secretary will assist with processing payment, etc. for Houston Chapter luncheons.
- D. Teddy Bears for Tots. As of the date of the meeting a total of \$1,200.00 has been collected for the Houston Chapter to purchase teddy bears for hospitalized children.
- E. 2015 Charity Golf Tournament. Tom Hamilton presented a detailed proposal for the 2015 Charity Golf Tournament. The goal is to raise more money at the tournament this year compared to last year. More sponsors and volunteers will help this year's tournament raise more revenue.